

## Guide to bmi Chauffeur Drive in the GDS

You can now book bmi Chauffeur Drive directly via your GDS.

1. Book an eligible Business Class fare in C, D or J Class (and A and P Class for Saudi Arabia and Almaty). Ensure the route is operated by BD (236 ticket stock). Chauffeur Drive is not available on codeshare flights operated by other airlines.
2. Add pick up and drop off address details for all sectors of the journey. For any sector where Chauffeur Drive is not required, enter 'Pick/drop off not required'.
3. Enter your contact email address as a 'vendor remarks' so that we can send you the Chauffeur Drive confirmation email and add a contact telephone number for your client.
4. To help us identify your Chauffeur Drive booking, please add OSI/SSR 'CLID', depending on your GDS.
5. Queue your Chauffeur Drive booking.
6. Your Chauffeur Drive booking will be confirmed to you via email and via 'vendor remarks'.
7. If you need to cancel your client's booking, please queue the booking to us using the relevant queue address detailed in the following guidelines, so that we can cancel the Chauffeur Drive provision.

**Please remember:**

Full details regarding eligible routes, transportation zones and terms and conditions can be found at [flybmi.com/trade/chauffeurdrive](http://flybmi.com/trade/chauffeurdrive)

Your booking request must be booked 24hrs in advance of travel to guarantee availability and amendments can only be accepted up to eight hours prior to flight departure.

If you have any queries, call our dedicated Chauffeur Drive team on 0844 8483 322.

In order to assist you with booking Chauffeur Drive, please refer to the guidelines below which give step by step instructions for each of the major GDS systems: Amadeus, Galileo, Sabre and Worldspan.

## Amadeus

### Step 1

Book an eligible Business Class fare in C, D or J Class (and A and P Class for Saudi Arabia).

For eligible routes, please visit [flybmi.com/trade](http://flybmi.com/trade)

### Step 2

Add pick-up and/or drop-off details for each required leg of the journey:

SR CKIN BD - LHR PAX 1 BD\*\*\* TEST ADDRESS/S2  
SR CKIN BD - DME PAX 1 BD\*\*\* TEST ADDRESS/S3

For each leg of the journey where a Chauffeur Drive request is not required:

SR CKIN BD - LHR PAX 1 BD\*\*\* PICK UP NOT REQUIRED/S2  
SR CKIN BD - DME PAX 1 BD\*\*\* DROP OFF NOT REQUIRED/S3

### Step 3

Add your email address and a contact number for the passenger.

### Step 4

To help us to identify Chauffeur Drive customers, please add SSR CLID:

SR CLID BD HK/CHAUFFBD/S\*

### Step 5

Queue your Chauffeur Drive booking to us as follows:

QE/EMABD1101/80

### Step 6

Await an acknowledgement via 'vendor remarks'.

## Galileo

### Step 1

Book an eligible Business Class fare in C, D or J Class (and A and P Class for Saudi Arabia).

For eligible routes, please visit [flybmi.com/trade](http://flybmi.com/trade)

### Step 2

Add pick-up and/or drop-off details using a combination of SSR CKIN and OSI remarks for each required leg of the journey.

SI.S1/CKIN\*LHR PAX 1 BD\*\*\* TEST ADDRESS  
SI.BD\* DME PAX 1 BD\*\*\* TEST ADDRESS

For each leg of the journey where a Chauffeur Drive request is not required:

SI.S1/CKIN\*LHR PAX 1 BD\*\*\* PICK UP NOT REQUIRED  
SI.BD\* DME PAX 1 BD\*\*\* DROP OFF NOT REQUIRED

### Step 3

Add your email address and a contact number for the passenger. **Note:** Due to restrictions in Galileo, replace @ with 'a' when entering an email address.

### Step 4

To help us to identify Chauffeur Drive customers, please add OSI CLID:

SI.BD\*CLID/CHAUFFBD

### Step 5

Queue your Chauffeur Drive booking to us as follows:

QEB/XBD/0

### Step 6

Await an acknowledgement via 'vendor remarks'.

**Chauffeur Drive booking guidelines, continued.**

**Sabre**

**Step 1**

Book an eligible Business Class fare in C, D or J Class (and A and P Class for Saudi Arabia).

For eligible routes, please visit [flybmi.com/trade](http://flybmi.com/trade)

**Step 2**

Add pick-up and/or drop-off details for each required leg of the journey:

3CKIN1/LHR BD\*\*\* PAX 1 TEST ADDRESS  
3CKIN2/DME BD\*\*\* PAX 1 TEST ADDRESS

For each leg of the journey where a Chauffeur Drive request is not required:

3CKIN1/LHR BD\*\*\* PAX 1 PICK UP NOT REQUIRED  
3CKIN2/DME BD\*\*\* PAX 1 DROP OFF NOT REQUIRED

**Step 3**

Add your email address and a contact number for the passenger.

**Step 4**

To help us to identify Chauffeur Drive customers, please add SSR CLID:

3CLID1/CHAUFFBD

**Step 5**

Queue your Chauffeur Drive booking to us as follows:

QP/IBD0/0

**Step 6**

Await an acknowledgement via 'vendor remarks'.

**Worldspan**

**Step 1**

Book an eligible Business Class fare in C, D or J Class (and A and P Class for Saudi Arabia).

For eligible routes, please visit [flybmi.com/trade](http://flybmi.com/trade)

**Step 2**

Add pick-up and/or drop-off details for each required leg of the journey:

3S1CKIN LHR PAX 1 BD\*\*\* TEST ADDRESS  
3S2CKIN DME PAX 1 BD\*\*\* TEST ADDRESS

For each leg of the journey where a Chauffeur Drive request is not required:

3S1CKIN LHR PAX 1 BD\*\*\* PICK UP NOT REQUIRED  
3S2CKIN DME PAX 1 BD\*\*\* DROP OFF NOT REQUIRED

**Step 3**

Add your email address and a contact number for the passenger.

**Step 4**

To help us to identify Chauffeur Drive customers, please add OSI CLID:

3OSIBD CLID/CHAUFFBD

**Step 5**

Queue your Chauffeur Drive booking to us as follows:

QEP/BD0/0

**Step 6**

Await an acknowledgement via 'vendor remarks'.